



VENDOR APPLICATION

Put yourself in front of thousands of people!

Even with record-breaking heat, the Blues Fest crowd was over 8,000 in 2025. Most of this crowd drove less than an hour to get to Marshall. Don't miss this chance!

SET UP A BOOTH, TABLE, OR FOODTRUCK!

- ♪ Information about your non-profit organization or service group
- ♪ If you're a business looking for workers, bring hiring information, or
- ♪ Sell some food to this hungry and thirsty crowd!

IMPORTANT NOTES

- Information tables that have a fun activity, game, or giveaway attract more attention.
- Only food vendors are allowed to sell anything, nothing else can be sold.
- **GENERATORS ARE PROHIBITED** due to sound interference with the performances.
- Water is not readily available. If you need water, please plan to bring it with you.
- Vendors are responsible to remove any trash generated by their operation.
- Vendors must remain in place the entire event, until 11pm.
- This is a rain or shine event, there is no rain date and no refunds due to weather.
- **Vendors set-up between 11am and 2pm. Any transportation vehicles MUST BE removed from Michigan Avenue by 2pm.** Bands begin to perform at 3pm.
- Vendors are allowed one sandwich-board style sign, 6-foot square, during event hours.

Completed forms and payment must be received by the City of Marshall on or before May 22, 2026. Email kimber@choosemarshall.com or mail to: City of Marshall/Bluesfest, 323 West Michigan Avenue, Marshall, MI 49068. **Questions?** Visit MarshallBluesFest.com or call the Committee/Kimber Thompson at (269) 781-5163.

2026 Marshall Blues Fest Vendor Application

PLEASE CHOOSE ONE:

- Carnival-style Wagon or FOODTRUCK.....\$400 fee
- 10'x10' FOOD SERVICE space to sell food with tent/table you provide.....\$250 fee

***VOLUNTEER YOUR FEE AWAY** for non-food booth space!

Examples of volunteer activities include helping to set up the beer tent the morning of the event, checking IDs during the event, or helping to clean up afterwards (remove No Parking signs, help to tear down tables and chairs, remove trash cans, etc). Two people can volunteer together for 1 hour and the fee will be paid in full.

Check here to Volunteer Your Fee Away and Kimber will contact you with details

- 10'x10' INFO BOOTH with tent/table that you provide.....\$100 fee*
- 10'x10' STUDENT/YOUTH INFO BOOTH with tent/table that you provide.....\$50 fee*

If you are a Downtown Marshall Merchant whose business is impacted by this event

you are eligible for FREE booth space (you provide tables/tents/chairs). You must pay Electric Service Fee and fill out that application if you plan to plug into City electric drops.

- 10'x10' DOWNTOWN STORE BOOTH with tent/table that you provide.....\$0 fee

Please provide, if applicable to you:

- City Electric Use Permit.....\$35 fee
- ONLY FOOD TRUCKS:** Copy of your City of Marshall Food Truck Permit
- ALL FOOD VENDORS:** Copy of your valid Drivers License
- ALL FOOD VENDORS:** Copy of your Liability Insurance



Completed forms and payment must be received by the City of Marshall on or before May 22, 2026.

Spaces are assigned once payment is received. Maps showing your location and nearby parking lots will be emailed at least 1-week prior to the event. Space is limited and distributed First Come/First Served. If you volunteer but don't show, and invoice will be sent for payment. Questions the day of the event are directed to the Choose Marshall Welcome Tent.

Company Name _____

Contact Name _____

Mailing Address _____

Phone _____ Email _____

Brief Description of Food or Info Booth (*type of food to be served, planned game, type of info given out*)

Thank you! Please mail your completed form and payment (checks payable to City of Marshall) to:

City of Marshall - Blues Fest Committee
323 West Michigan Avenue, Marshall, MI 49068

Questions? Visit MarshallBluesFest.com or call the Committee/Kimber Thompson at (269) 781-5163.



CITY OF MARSHALL

Temporary Service Connection

Name _____
 Address _____
 Contact Phone _____
 Request Date _____
 Date Required _____
 Non-Metered Metered

- Fountain Circle
- Ketchum Park
- Downtown
- Stuart's Landing
- Carver Park
- Other

Please be specific, and describe the electrical requirements and location:

MARSHALL BLUESFEST - EXACT LOCATION TRD
*Only 110 service available to all except Majors & Bennett's
 City of Marshall Utilities Rate Classification and Standard Rules and Regulations.

Customers desiring lighting and/or secondary power service for a short time only, such as for construction jobs, which service requires the installation of a temporary service connection, meters or other facilities of a temporary nature, shall pay a cost of installing and removing all facilities necessary to supply such service. Service connection charge will be a minimum \$35.00 payment, to be made in advance of installation. Temporary service will also be subject to minimum monthly charge for KWh consumed, as determined by General Secondary Rate B, and no case less than \$9.00 as determined by Watt-hour meter installed on the job.

For single phase temporary service connection of more than 100 amps, there will be a charge of \$1.50 per amp.

For temporary service other than service connections, customer should apply at City Hall, City of Marshall, 323 W Michigan Ave, Marshall, MI 49068.

NON-METERED TEMPORARY SERVICE CONNECTIONS

Requests to turn-on electricity, reset breakers, and/or replace blown fuses will be assessed as follows:

\$125.00 during regular business hours
 \$250 during non-business hours

METERED TEMPORARY SERVICE CONNECTIONS

Meter information and location: _____

	Meter #	Serial #	Size	Make	Type	Amp	Volts	Wire	Phase	Meter Multi	Meter Reading
In											
Out											

I, or We, the undersigned applicant(s) do hereby agree to indemnify and save harmless the City of Marshall, Michigan from any and all claims, liability, responsibility, damage or costs, including, but not limited to, claims by the applicant(s), resulting from the issuance of this permit of the disconnection of the temporary electrical services at the direction of the City of Marshall, by its Electrical Official. Such agreement to indemnify and save harmless shall apply to the City of Marshall and any and all its officials, employees, or agents.

I, or We, understand that it shall be unlawful for anyone to use this service to supply electrical service to any building or vehicle which is used as living quarters.

It is understood that all work and materials used in this installation of temporary electrical service shall conform strictly to the National Electric Code, the National Electric Safety Code, and the State Code; that the permit shall be approved before commencing work and that no installation will be concealed until inspection is made.

Completed By _____ Date _____ Approved By _____



CITY OF MARSHALL

Annual Mobile Food Vending Application

\$150 first location
\$25 each additional location

Mobile Vending Location (Address): MARSHALL BLUEFEST

Applicant Name: _____ Email: _____

Address: _____

Phone Number: (____) _____

Mobile Food Vending (Owner) Name: _____ Email: _____

Address: _____

Phone Number: (____) _____ Website: _____

If same information as applicant, please mark here

Property Owner Name: MARSHALL BLUEFEST Email: kimber@choosmarshall.com

Address: 323 W MICHIGAN AVE, MARSHALL, MI 49068

Phone Number (269) 781-5163

Property Owner Signature [Signature]

Please see additional requirements on page 2 of this application.

Please allow 10 business days for processing. Permit must be issued be first sale.

Applicant Signature: _____

Date: _____

Title: _____

***** OFFICE USE ONLY

Approvals:

Zoning _____

Date _____

Please Initial on each line.

Mobile Food Vending Units must do the following:

- ___ Provide approval of the property owners.
- ___ Provide a site plan showing location on lot.
- ___ Vending Units must be located on a dust free surface.
- ___ May not obstruct traffic or pedestrian right-of-way.
- ___ One food vending unit per 1,500 square feet. (If 2 trucks, restroom within 200 feet & Manager on-site).
- ___ Vending Units are permitted up to 3 days per week per permit/location.
- ___ May only sell food and non-alcoholic beverages.
- ___ Hours of operation allowed between 7:00am-10pm (extensions may be requested).
- ___ May provide seating for up to 12 customers within 30ft of the Vending Unit. One parking space shall be provided for every 2 seats.
- ___ One sandwich board sign is allowed (6 square feet) during operating hours only.
- ___ No sound or lighting permitted.
- ___ Permit is valid for one year and may be rescinded if ordinance is violated. Permits pulled after November 1st are valid for the next calendar year.
- ___ May not be located on public property or public right-of-way.
- ___ Must provide copy of valid health department or rural development certificate.
- ___ Must pass yearly fire department inspection
- ___ Must be in compliance with all requirements of the Marshall Zoning Ordinance Section 4.51