



20 ANNIVERSARY

Marshall  
Blues Fest

JUNE 21, 2025

**VENDORS** We had **OVER 9,000 PEOPLE IN ATTENDANCE** in 2024 and hope for another great crowd this year! The City of Marshall is looking forward to an exciting and memorable event. We invite you to participate as a vendor!

#### UTILITIES

- ✓ Generators are PROHIBITED due to sound interference with the performances.
- ✓ Please return the electric form for 110 hookup. The 220 hookups are already reserved for the event.
- ✓ Water is not readily available. If you need water, please plan to bring it with you or indicate your needs in the "Description" line on the form and we will see if we can accommodate your request.
- ✓ Vendors are responsible for trash removal generated by their operation.

#### SET-UP / HOURS

- ✓ This is a rain or shine event, there is no rain date or refund due to weather.
- ✓ Vendors set-up begins at 11am on June 21, 2025, performances begin at 3pm.
- ✓ **BY 2:00PM, Vendors MUST remove their transportation vehicles off Michigan Ave to a parking lot.**
- ✓ Vendors are allowed one sandwich-board type sign, 6 square feet maximum, during event hours only.
- ✓ **Vendors are REQUIRED TO STAY until the end of the event, at 11:00pm.**

#### APPROVAL PROCESS

- ✓ Spaces are assigned once payment is received. Maps showing your location and nearby parking lots will be emailed prior to event. Vendor space is limited and distributed on a "first-come, first-served" basis.
- ✓ Questions regarding location on the day of the event should be directed to the Welcome Tent (where t-shirts are displayed, not the beer tent) near the stage, on Michigan Avenue.

**Completed forms and payment must be received by the City of Marshall on or before May 23, 2025.**  
Email to: kimber@choosemarshall.com or mail to: City of Marshall, Attn: Blues Fest Committee/  
Kimber, 323 West Michigan Avenue, Marshall, MI 49068

Questions? Call the Marshall Blues Fest Committee/Kimber at (269) 781-5163 or visit MarshallBluesFest.com

# Marshall Blues Fest Vendors

## Saturday, June 21, 2025

Company Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ Alt Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Description of Food / Service \_\_\_\_\_

### CHOOSE ONE:

- Carnival-style wagon / FOOD TRUCK..... \$400 fee
- 10'x10' FOOD SERVICE/SALES space for tent / set-up that you provide ..... \$250 fee
- 10'x10' INFO ONLY / NON-PROFIT space for tent / set-up that you provide..... \$100 fee  
**FREE if 3 hours of volunteer time is completed! ..... or FREE!**
- 10'x10' DOWNTOWN MARSHALL RETAILER/FOOD\* space for your tent / set-up ..... FREE  
(Food Trucks are not free, only set-ups you provide with canopy/tent/table/chairs. You must pay the electric fee if you need to plug in.) \*ONLY for downtown Michigan Ave Marshall retailers blocked by the event

### Check if Applicable:

- Electric Use Permit (if applicable, next page of this application) ..... \$35 fee
- Copy of your City of Marshall FOOD TRUCK Permit (if applicable) ..... \$200 fee

### FINISH HERE:

- Copy of your valid Driver's License
- Copy of your Liability Insurance
- Your check for \$\_\_\_\_\_ (please fill in your total)  
You may write one check, **payable to City of Marshall**, for all fees.

**Completed forms and payment must be received by the City of Marshall on or before May 23, 2025.**

Mail all pages of application to:

City of Marshall  
Attn: Blues Fest Committee/Kimber  
323 West Michigan Avenue  
Marshall, MI 49068

**Questions? Call the Marshall Blues Fest Committee/Kimber Thompson at (269) 781-5163  
or visit [MarshallBluesFest.com](http://MarshallBluesFest.com)**



# CITY OF MARSHALL

## Temporary Service Connection

Name \_\_\_\_\_

Address \_\_\_\_\_

Contact Phone \_\_\_\_\_

Request Date \_\_\_\_\_

Date Required June 21, 2025

Non- Metered       Metered

~~Fountain Circle~~

~~Ketchum Park~~

Downtown

~~Stuart's Landing~~

~~Carver Park~~

~~Other~~

Please be specific, and describe the electrical requirements and location:

Only 110 service is available. Any specifics we should know? please list here:

### City of Marshall Utilities Rate Classification and Standard Rules and Regulations.

Customers desiring lighting and/or secondary power service for a short time only, such as for construction jobs, which service requires the installation of a temporary service connection, meters or other facilities of a temporary nature, shall pay a cost of installing and removing all facilities necessary to supply such service. Service connection charge will be a minimum \$35.00 payment, to be made in advance of installation. Temporary service will also be subject to minimum monthly charge for KWh consumed, as determined by General Secondary Rate B, and no case less than \$9.00 as determined by Watt-hour meter installed on the job.

For single phase temporary service connection of more than 100 amps, there will be a charge of \$1.50 per amp.

For temporary service other than service connections, customer should apply at City Hall, City of Marshall, 323 W Michigan Ave, Marshall, MI 49068.

#### NON-METERED TEMPORARY SERVICE CONNECTIONS

Requests to turn-on electricity, reset breakers, and/or replace blown fuses will be assessed as follows:

\$125.00 during regular business hours

\$250 during non-business hours

#### METERED TEMPORARY SERVICE CONNECTIONS

Meter information and location: \_\_\_\_\_

	Meter #	Serial #	Size	Make	Type	Amp	Volts	Wire	Phase	Meter Multi	Meter Reading
In											
Out											

I, or We, the undersigned applicant(s) do hereby agree to indemnify and save harmless the City of Marshall, Michigan from any and all claims, liability, responsibility, damage or costs, including, but not limited to, claims by the applicant(s), resulting from the issuance of this permit of the disconnection of the temporary electrical services at the direction of the City of Marshall, by its Electrical Official. Such agreement to indemnify and save harmless shall apply to the City of Marshall and any and all its officials, employees, or agents.

I, or We, understand that it shall be unlawful for anyone to use this service to supply electrical service to any building or vehicle which is used as living quarters.

It is understood that all work and materials used in this installation of temporary electrical service shall conform strictly to the National Electric Code, the National Electric Safety Code, and the State Code; that the permit shall be approved before commencing work and that no installation will be concealed until inspection is made.

Completed By \_\_\_\_\_ Date \_\_\_\_\_ Approved By \_\_\_\_\_

**CITY OF MARSHALL**  
**Annual Mobile Food Vending Application**

**For Food TRUCK Vendors ONLY**

Mobile Vending Location (Address): \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number:(\_\_\_\_\_)\_\_\_\_\_

Mobile Food Vending (Owner) Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number:(\_\_\_\_\_)\_\_\_\_\_ Website: \_\_\_\_\_

**If same information as applicant, please mark here**

Property Owner Name: Kimber Thompson Email: kimber@choosemarshall.com

Address: Marshall Bluesfest

Phone Number ( 269 ) 781-5163

Property Owner Signature Kimber Thompson

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

\*\*\*\*\*

\*\*\*\*\* **OFFICE USE ONLY**

**Approvals:**

Zoning \_\_\_\_\_

Date \_\_\_\_\_